

Dear Community Friends,

The Festival Committee is well on their way planning this year's 13th Annual Festival of Trees to be held at the historic "Old Town Hall" at 10 Kendall Road and 216 Meeting House at 216 Middlesex Rd, November 25-27 and December 1-3 . As part of one of the oldest and most celebrated community traditions in Tyngsborough, the Tree Lighting Celebration, the Festival of Trees has contributed thousands of dollars to local children's and community events and programs.

Each year 100% of the net proceeds from the Festival benefit the youth programs in town. Through the charity of our local residents and merchants, many of these organizations have grown in size and in their ability to positively impact the communities and people that they serve. The success of the Festival of Trees is made possible by the generosity of our community. We are asking you to support the Festival by sponsoring or donating a decorated wreath or tree or by donating a raffle item of goods or services or by sponsoring an event within our festival hours. With any donation your company or individual name will be prominently displayed at the Festival and will be listed in the program book and on our website.

We thank you for continuing the cooperative spirit we have established and look forward to sharing the holiday spirit with you this season!

Please contact us at anytime we are happy to answer questions or concerns you may have. Some logistics to note:

- Our raffles begin on November 25th. Donated gift certificates should be valid for one year from our raffle date (November 2022 – October 2023).
- Please send donations to Festival of Trees, 25 Bryant Lane, Tyngsborough, MA 01879 by November 16.
- For more details visit www.TyngsboroughRec.com
- To Register tree and raffle entries click the link below:

Raffle item donations: <https://bit.ly/RaffleDonation2022>

Trees and holiday display items: <https://bit.ly/2022TreeEntry>

- We are a Municipal Corporation and our tax exemption #046001328

Attached is the tax-exempt certificate for your file.

Sincerely,

Theresa Clawson-978-828-6589

Co-Chair, Tyngsborough Festival of Trees





Form **W-9**
Rev. January 2009
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Print or type. See Specific Instructions on page 2.

Name Town of Tyngsborough	
Business name, if different from above Recreation Department	
Check appropriate box: <input type="checkbox"/> Individual Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Other Municipality	<input type="checkbox"/> Exempt from backup withholding
Address (number, street, and apt. or suite no.) 25 Bryants Lane	Requester's name and address (optional)
City, state, and ZIP code Tyngsborough, MA 01579	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number	
- +	
or	
Employer identification number	
0 4 8 0 0 1 3 2 8	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification. But you must provide your correct TIN. (See the instructions on page 4.)

Sign Here: Signature of U.S. person **Kathleen Conroy** Date **11-29-09**

Purpose of Form
A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding.
- or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

- The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
- The treaty article addressing the income.
- The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
- The type and amount of income that qualifies for the exemption from tax.
- Sufficient facts to justify the exemption from tax under the terms of the treaty article.